

## **GPNY Terms, Conditions & Helpful Hints For Kids Parties**

- 1) For Racing Events, all participants are required to fill out a GPNY Racing Waiver. Minors are required to have a signed Parental Waiver Form prior to racing. We strongly recommend having these filled out prior to the day of the event and ready for handoff at the beginning of the event.
- 2) We Recommend that for racing event guests arrive 30 minutes prior to the start of their scheduled racing to allow time for racing orientation and enough time for changing into racing gear.
- 3) GPNY welcomes parties to bring their own cake, but we do charge a \$15 Cake Cutting Fee. We can provide paper plates, cutting knife and will clean up for you.
- 4) If the event includes a food & beverage package, GPNY will provide a Party Host. Your Party Host's primary responsibility is setup and food & beverage service. GPNY staff are not permitted to accompany minors to the bathroom.
- 5) We strongly recommend providing GPNY an updated head count 7 days prior to the event so that our team can plan accordingly. If your guest count increases the day of the event, charges for additional food & beverage packages, and if applicable, activity charges, will apply.
- 6) GPNY may require the customer pay for Party Chaperones for larger kids events. Chaperones are billed at the rate of \$25 an hour, starting 20 minutes prior to the start of the event to 20 minutes after scheduled event end time. Chaperones will help to take some of the pressure off of the parents and work to entertain the kids. Typically, the following are our guidelines:
  - 1) Ages 7 & Below : Party over 8 guests require a GPNY Chaperone/s
  - 2) Ages 8 - 12 Parties over 12 guests require a GPNY Chaperone/s
  - 3) Ages 13+ Parties over 15 guests require a GPNY Chaperone/s

If you want us to have a chaperone available, please email your sales rep a week prior to your scheduled event and we can make the necessary arrangements.

- 7) GPNY reserves the right to move functions to other meeting/banquet rooms and/or other tracks, of equal value and configuration without prior notification.
- 8) Additional room rental may be applicable if group attendance increases compared to the attendance given at the time of the booking.
- 9) GPNY is not responsible for damage to or loss of any items left in GPNY prior to or following any functions.
- 10) Any items to be put on any meeting room or lobby walls, or any directional signs must be approved by GPNY.
- 11) The designated banquet/meeting room(s) will be ready at the designated start time noted on the agreement. If it is necessary to occupy the room prior to that, GPNY must be notified in advance. This includes the setup of materials and/or equipment. Please note that if any room(s) or track(s) are occupied beyond the designated time, GPNY will prorate the rental fee and charges will be incurred for the extended time.
- 12) Events necessitating unusual/excessive cleanup and/or repairs to the facility shall be subject to an hourly fee not to exceed \$35/ hr.

- 13) Your event should be paid in full 1 week prior to the scheduled date of the event. All day of charges included head count changes, additional food/beverages, misc items, will be paid in full day of the event.
- 14) GPNY will not be liable for nonperformance when such nonperformance is attributable to labor troubles, disputes or strikes, accidents, government (federal, state, and municipal) regulations of or restrictions upon travel or transportation, unavailability of food, beverages or supplies, riots, digital or media service interruptions, national emergencies, acts of God, and other causes whether enumerated herein or not, which are beyond the reasonable control of GPNY, preventing or interfering with GPNY's performance.
- 15) If Client wishes to hire outside vendors to provide any goods or services at GPNY during the event, GPNY may, in its sole discretion, require that such vendor provide GPNY, in form and amount reasonably satisfactory to GPNY, an indemnification agreement and proof of adequate insurance.
- 16) GPNY reserves the right to refuse admission, or to cease providing products and services to any person for any reasonable cause.
- 17) Once an event is booked with GPNY the payment is non refundable. However, you can re-schedule your event provided the request is provided 7 days before the scheduled event.
- 18) The sale and service of alcoholic beverages are regulated by the state. As a licensee, GPNY is responsible for the administration of these regulations. Functions involving the service of alcoholic beverages will comply with the state and GPNY policies. The person designated by the group as in charge of the function will accept responsibility to ensure the group complies with all GPNY policies and state laws. Drivers who consume alcohol prior to or during the event, or miss the group's race briefing will not be permitted to race, **WITHOUT EXCEPTION.**